

SEND Flowchart

A child is placed on the SEND list if:

- They are diagnosed with a need or require additional support alongside the standard curriculum
- They are having targets set by an external agency i.e. Educational Psychologist, Speech & Language Therapist
- If they are significantly behind academically

Stage 1 - PLAN

- Class Teacher/SENDCo to gain Parent and Pupil Voice
- Child will have an Individual Learning Plan (ILP) set up by the Class Teacher supported by the SENCo
- Individual Learning Plans will be shared with Parents/Carers

Stage 2 - DO

- All relevant staff to be aware of targets written within the Individual Learning Plan
- Staff to follow the child's ILP and support progress towards targets
- SENCo to provide support where necessary

Stage 3 - Review

- Class Teachers to review targets internally every half term. Class Teacher to update any necessary targets
- SENCo to ensure the Class Teacher is aware of any updates/changes to provision required to support the child
- SENCo/ Class Teacher to meet with Parents/Carers three times a year

A child may be removed from the SEND register if:

- They are signed off by the external agency
- If the significant gap has been closed
- The child leaves the Academy, SENDCo to transferred any data as required