



## Northamptonshire County Council

### To Parents / Carers of pupils in Year 6 at a Primary or Junior school

Please ask for: School Admissions  
Tel: 0300 126 1000  
Our ref: 11+ 2019  
Date: 10<sup>th</sup> September 2018

Dear Parent / Carer,

### Applying for a Year 7 place in secondary school for September 2019

Your child is due to move on to secondary school in September 2019 having completed the primary phase of their education. You now need to apply for a place at secondary school for your child.

#### How to apply

The easiest and quickest way to apply is online at [www.northamptonshire.gov.uk/admissions](http://www.northamptonshire.gov.uk/admissions). Applications open on 10<sup>th</sup> September 2018. You will need to register using an email address.

You can also download a copy of the 'Applying for a Secondary School Place in Northamptonshire 2019/20' booklet from our website. Please read through the booklet before making your application.

Alternatively, you can apply using a paper preference form. You can request one from the School Admissions Team (details below).

Some schools require you to complete a supplementary information form (SIF) and/or your child to sit a common ability test (CAT). There is a list of schools which require a SIF on our website. SIFs should be returned to the school directly. It is important to be aware that some schools give priority to children who sit their common ability test, so those who do not sit the test will have less chance of getting a place.

#### Closing date for applications

Your application must reach us by **5 pm on 31<sup>st</sup> October 2018**. Failure to get your application in on time will affect your chances of obtaining a place for your child at your preferred schools.

#### Pupils with an Education, Health and Care Plan

If your child has an EHC Plan, you do not need to apply for a school place using the process explained above. Instead, you will receive a letter from the EHC Team seeking details of your school preference.

#### Pupils living outside of Northamptonshire

If your home address is outside of Northamptonshire (even if your child attends a Northamptonshire primary / junior school) you should apply to your home local authority. Contact details of other local authorities can be found on our website.

Please contact the School Admissions team (details below) if you have any further questions.

Yours faithfully,  
School Admissions Team

School Admissions, Northamptonshire County Council,  
One Angel Square, Northampton, NN1 1ED

w. [www.northamptonshire.gov.uk/admissions](http://www.northamptonshire.gov.uk/admissions)  
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